

Name Joe Doe

ABC Apprentice Work Hours for the month of April Year 2019

Date	A	B	C	D	E	F	G	H	I	J
1	8									
2	8									
3										
4							4	4		
5			1					8		
6			5					8		
7				6					2	
8								3		
9								2		
10										
11										
12						4				
13									8	
14	8									
15	4	4	4							
16	2									
17										
18										
19										
20								5		
21								8		
22		4								
23								8		
24						3				
25						3	5			
26										
27										
28								8		
29								8		
30								8		
31										
This Month's Total	30	8	10	6	0	10	9	70	10	0



Categories "A – J" correspond with the work hours found on the Trade Information Sheet. (Not all trades will use all of the categories.)

Total Hours (add across the row) ←

Totals from "This Month's Totals" are to be entered into Flashpoint.

Prior to the 10th of the following month, the apprentice is required to log onto the Flashpoint site and submit their monthly hours. The row "This Month's Totals" is entered online. The apprentice must keep the original forms for his/her records. By submitting the hours online the apprentice verifies that the work in each category was performed. The employer should review the hours, and notify ABC of WI if the hours are not accurate.

**ABC APPRENTICE WORK REPORT FOR THE MONTH OF \_\_\_\_\_ YEAR \_\_\_\_\_**

Name \_\_\_\_\_

Employer \_\_\_\_\_

(Please Print)

(Please Print)

Date	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1														
2														
3														
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29														
30														
31														
This Month's Total														Total Hours (add across the row)

Signature of Apprentice \_\_\_\_\_ Signature of skilled craftworker or employer in charge of Apprentice \_\_\_\_\_

Prior to the 10th of the month, the apprentice is required to log onto the Flashpoint site and submit their monthly hours. The row "This Month's Totals" is entered online. The apprentice must keep the original forms for his/her records. By submitting the hours online the apprentice verifies that the work in each category was performed. The employer should review the hours, and notify ABC of WI if the hours are not accurate.